



Joint Tactical Networking Center (JTNC)



Instructions for Requesting DrScan® Service



Prepared For:
DoD Government Personnel



Register for an Account on Joint Communications Marketplace (JCM)



**If you already have a JCM account, skip to slide 3.*

Go to <https://jtnccrmforce.mil> and click “**Register**” on the top right of the page. The website walks new JCM users through the easy registration process. CAC users will need their DoD ID #(EDIPI).

Currently, the DrScan® service is only available to DoD Government employees.

Home About JCM Our Partners Capability Characterization Contact Us FAQs **Register** Login

Announcement 2 of 2
DrScan® Services Available on JCM
[Click for more information](#)

Joint Communications MARKETPLACE

Enabling Department of Defense Service acquisition authorities to make best-value Tactical Communications Product procurement decisions via a cloud-based portal that showcases commercial vendors' product offerings and Joint Tactical Networking Center Capability Characterization Reports on selected products that address key DoD technology needs.

The Joint Communications Marketplace

The Joint Communications Marketplace (JCM) is a knowledge repository for tactical communications products and technologies. It is also a collaboration environment enabling the exchange of information between Government stakeholders and Industry. It is intended to serve as a source of research information and a place for Industry to inform the Government of new products and technologies, and for the Government to inform Industry of new needs. The JCM itself is developed under the authority of the Joint Tactical Networking Center (JTNC), a Joint organization serving all of the armed Services' Tactical Communications development organizations.



Login to JCM



After receiving JCM notification that your account is active, login using one of the links below. Government employees are now automatically granted access to the DrScan® Community when their JCM account is activated.

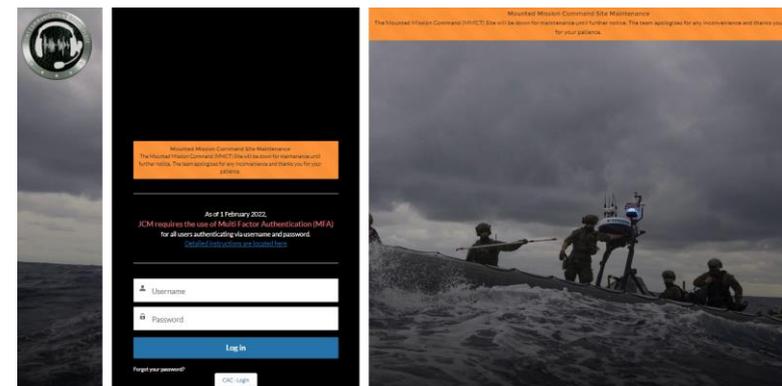
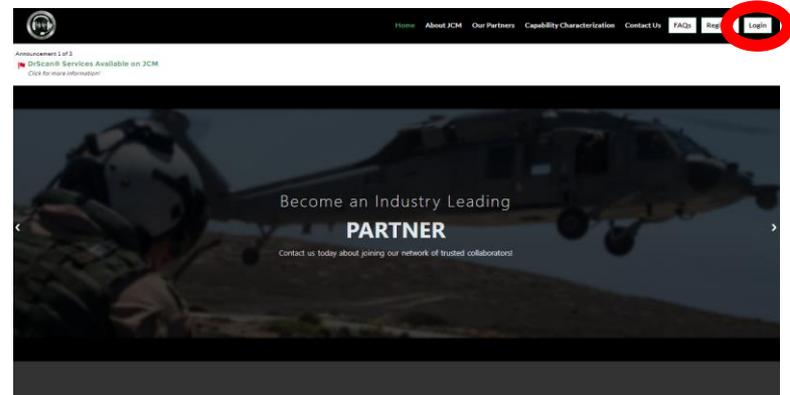
If your JCM account was activated prior to June 2024, and you do not yet have access to the DrScan® Community, send an access request to DoDIRCustomerService@us.navy.mil.

This first link is to the JCM public website. Click "**Login**" on the top right of the page. This will navigate to the JCM login page at the second link below.

<https://jtnc.sites.crmforce.mil>

This second link is to the JCM login page where you can login with your username and password, or CAC.

<https://jtnc.experience.crmforce.mil/JTNC/s/login>



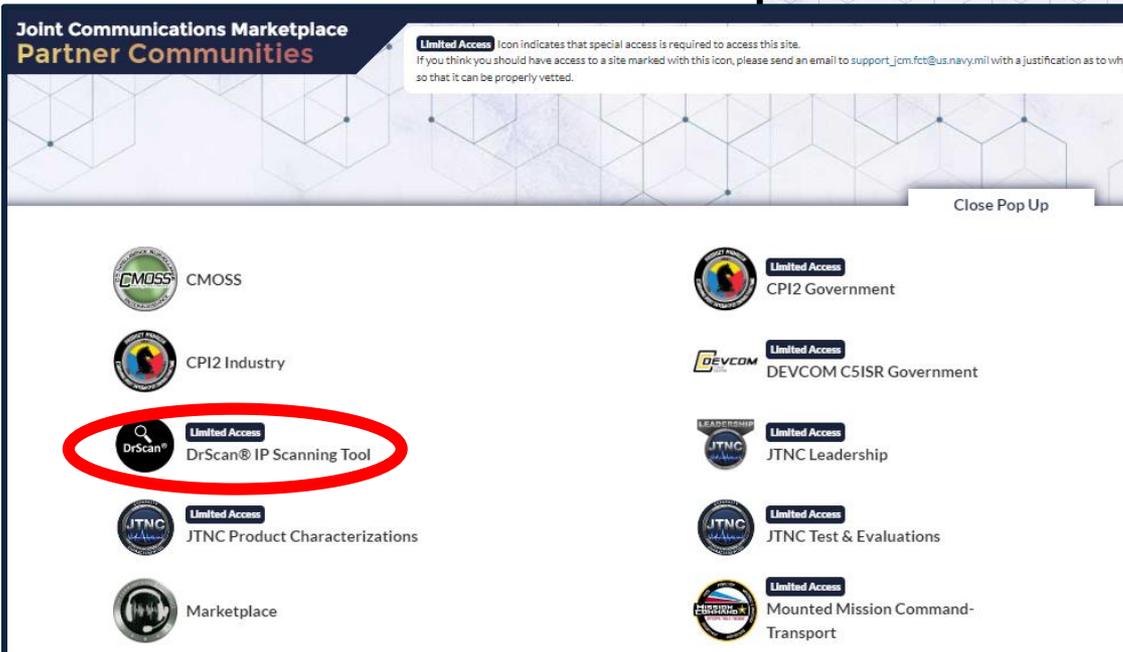
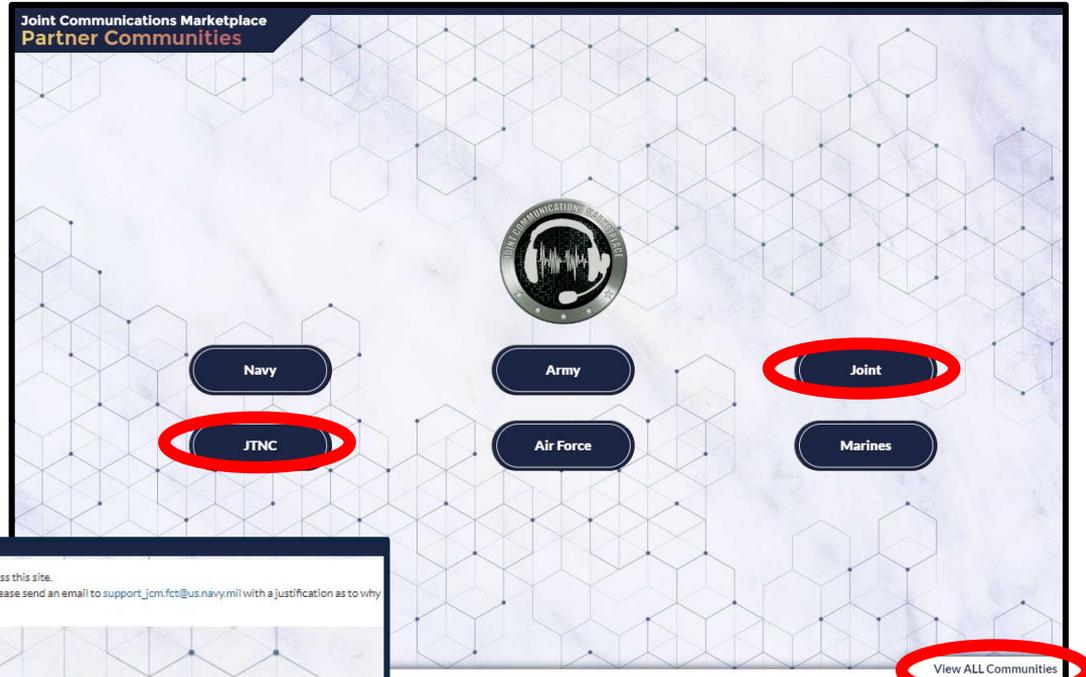


JCM Hub



You will be directed to the JCM Hub page, where all JCM Partner Communities can be viewed. You can only access the Community sites that you have permissions for.

Access the DrScan® Community from the "JTNC" and "Joint" Communities, or by clicking "View ALL Communities" (see right).



Under "View ALL Communities" click on the "DrScan® IP Scanning Tool" icon to be directed to the DrScan® Community home page (see left).



DrScan® Community Home Page



Use the form on the right side of the page to submit a new DrScan® request.

Use the tabs at the top of the page to see a list of your DrScan® requests or to submit a DrScan® support ticket.

Click the bell on the top right of the page to view notifications about the DrScan® Community, DrScan® tool, or your DrScan® request(s).

About the DrScan® Tool

DrScan® is an innovative intellectual property (IP) tool designed to allow the user to quickly and effectively conduct markings checks on data deliverables. DrScan® can scan and find data rights, and other markings, in tens of thousands of files, and highlight which files and markings may contain adverse language. In addition, DrScan® separates those files and markings into easy-to-manage groups. This grouping method allows the user to view the data rights context in a more efficient manner. After DrScan® scans and groups data deliverables, the tool generates a detailed report that can be used by DoD IP professionals, along with their contracting office and legal counsel, to assess Government rights and responsibilities under DoD contracts.

DrScan® Services Through the JCM Workflow:

- Register for a JCM account <https://jtncc.sfwis.crmforce.mil>
- Submit request for DrScan® service and upload data to secure area
- Tens of thousands of computer software and technical data files
- DrScan® groups and scans for potentially restrictive markings
- Authorized DoD IR Operator retrieves data
- DoD IR Operator runs DrScan® on data
- DrScan® produces a report
- DoD IR Operator uploads DrScan® report to secure area and notifies requestor report is ready for pickup
- DoD IR Operator ensures requestor is satisfied with DrScan® report, then destroys copies of requestor data (including DrScan® report)

Request a DrScan®

Title/Name of the DrScan® request.

* DrScan® Request Name

Description of data to be scanned.

* DrScan® Description

Is the information you are requesting to be scanned classified?

* Verify info is not classified

--None--

Submit Request

Site Instructions



DrScan® Request Form

Request a DrScan®

Title/Name of the DrScan® request.

* DrScan® Request Name ⓘ

1 Provide a title/name for your DrScan® request.

Description of data to be scanned.

* DrScan® Description ⓘ

2 Provide a detailed description of the data you need scanned.

Is the information you are requesting to be scanned classified?

* Verify info is not classified ⓘ

3 Verify that the information for the DrScan® request is not classified.

Submit Request

4 Click "Submit Request."

Your request for a DrScan® report has been successfully submitted. A member of the JTNC DoD Information Repository (IR) team will reach out to you shortly with instructions on how to upload your unclassified data to be scanned.

Click "Complete Request."



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Complete Request



Drop-Off and Pick-Up Data Via DoD SAFE



Data Package Drop-Off

After submitting a DrScan® request, you will receive an email from a member of the DrScan® team confirming receipt and notifying you to drop-off the data package to be scanned via DoD SAFE.

You will receive an email from DoD SAFE containing drop-off instructions, and a link to the drop-off location.

DrScan® Report Package Pick-Up

When your DrScan® request has been processed, a member of the DrScan® team will notify you via email that your DrScan® report package is ready to be picked up on DoD SAFE.

You will receive an email from DoD SAFE containing pick-up instructions, and a link to the pick-up location.



Managing and Tracking DrScan® Requests



DrScan® Request #	DrScan® Request Name	DrScan® Pro...	Created Date	Requester Name	Requester Email	DoD IR Administra...
A-0043	testing 061324	Submitted	6/13/2024 10:21 PM	Wendy Santiago	wendyy.santiago.ctr@us.navy.mil	
A-0044	PEO C3T 5/7/24 Request	Complete	5/17/2024 1:36 PM	Wendy Santiago	wendyy.santiago.ctr@us.navy.mil	Wendy Santiago
A-0047	Fleet Support Team Data ...	Complete	4/16/2024 10:16 AM			

By clicking the "DrScan® Request List" tab at the top of the homepage you can view all of your DrScan® requests. Details of each request can be viewed by clicking on the request number in the left column (see left).

After clicking on the request number, the request status will appear highlighted in blue on the status bar (see right).

DrScan® Request Name	DoD IR Administrator
testing 061324	
Requester Name	DrScan® Progress
Wendy Santiago	In Progress
Requester Email	Verify info is not classified
wendyy.santiago.ctr@us.navy.mil	No - data is not classified.
Requester Phone	DrScan® Description
(619) 600-6231	testing 061324



Contact the DrScan® Team



Contact the DrScan® team at
DoDIRCustomerService@us.navy.mil
with questions and requests for assistance.